



BBA DEGREE (CBCS)EXAMINATION, AUGUST 2021

Third Semester

Bachelor of Business Administration

CORE COURSE - BA3CRT11 - HUMAN RESOURCE MANAGEMENT

2017 Admission Onwards 33D7DDB4

Time: 3 Hours Max. Marks: 80

Part A

Answer any **ten** questions.

Each question carries **2** marks.

- 1. HRM is basic to all functional areas Comment.
- 2. Give four qualities of a personnel manager.
- 3. What is meant by transfers?
- 4. What is vestibule training?
- 5. What is performance appraisal? List out the objectives of performance appraisal?
- 6. What is promotion?
- 7. Write notes on Job Enrichment and job enlargement.
- 8. What do you mean by time wage system?
- 9. What do you mean by employee security?
- 10. Define incentive.
- 11. What is bond of service?
- 12. What is Gratuity?

 $(10 \times 2 = 20)$

Part B

Answer any **six** questions.

Each question carries **5** marks.



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- 13. Differentiate between HRM and personnel management.
- 14. Explain the role of HRM.
- 15. Explain how selection is different from recruitment.
- 16. What is career planning and explain the steps in effective career planning?
- 17. Describe the techniques used for analysing the job
- 18. What are the objectives of profit sharing?
- 19. What are the merits and demerits of VRS?
- 20. What are the constituents that should be included while drafting of charge sheet?
- 21. What are human resource records? Give 5 examples of human resource records.

 $(6 \times 5 = 30)$

Part C

Answer any two questions.

Each question carries 15 marks.

- 22. Define manpower planning and elaborate the objectives of manpower planning.
- 23. Explain the meaning, features, and importance of executive development.
- 24. Explain the traditional methods of performance appraisal.
- 25. What is job evaluation, discuss its objectives and limitations.

 $(2 \times 15 = 30)$

